

Request for Proposal

For

**Selection of Facility Management Agency for GMDC's project facilities at Panandhro and
Gadhsisa, Gujarat. (Package 2)**

RFP No. : RFP/Facilities Management/02/GMDC LTD/2026-27

Answer to Pre- Bid Queries document-1

Gujarat Mineral Development Corporation

June 2026

Sl. No.	Name of the Bidder	Clause No. & Page no.	Clause Description	Pre-Bid queries/ Clarification	Response / Addendum / Corrigendum if any
1	M/S Hospitality Essentials	Section: Section II: Scope of Work Clause 2, point 8	Loss and breakages of crockery and utensils - In case breakages and shortages are found due to negligence of agency, the amount equivalent to 90% of value of breakage items shall be recovered from the agency's monthly bill.	Loss and breakage of crockery and utensils - For every year 10% salvage value to be adjusted.	RFP clause remains unchanged.
2	M/S Hospitality Essentials	Section: Section II: Scope of Work Clause 1.3, Regarding Equipment, Appliances and Furniture	The agency shall be responsible for routine maintenance and replacement of gas pipeline and gas rubber tubes.	Upper limit of routine maintenance to be borne by vendor.	The vendor shall be fully responsible for routine maintenance of gas pipeline and replacement of gas pipelines and gas rubber tubes.
3	M/S Hospitality Essentials	Section: Section II: Scope of Work Clause 1.4 and Section IV clause 1 (c)	<p>Free accommodation shall be provided by the owner to Emergency Staff at Guest House/Township at Panandhro. However, Agency shall have to arrange its own accommodation at Gadhsisa for its staff at its own costs.</p> <p>The below are the facilities shall be provided by GMDC to the agency's staff throughout the contract period at respective location at no extra cost to the agency:</p> <p>Two to Three D type accommodation at township at Panandhro.</p> <p>One room/ dormitory at the German guest house for emergency staff at Panandhro. Agency shall have to arrange its own accommodation at Gadhsisa for its staff at its own costs.</p>	Staff accommodation include charges of electricity.	Recurring costs such as water and electricity shall be charged as per the prevailing policy of GMDC if any.

4	M/S Hospitality Essentials	Section: Section II: Scope of Work Clause 1.4, Daily Catering Service Volumes,	Disposal material shall be in the Contractor's scope. However, Contractor shall have to use eco-friendly disposables materials as approved by Owner's Authorized representative which shall be reimbursed by the owner.	Cost of disposable material to be borne by whom?	Cost of disposal material shall be in the Agency's scope. Such costs shall be reimbursed by GMDC upon approval of EIC.
5	M/S Hospitality Essentials	Section: Section IV: Service Fees and payment terms Clause 1.F	The Contract shall be for a period of two years. The Contract period shall be renewable for additional + one year subject to satisfactory performance of the Agency and at sole discretion of GMDC. However, the Contract Period shall not be more than four years in any circumstances. In case of extension (i) the Service charges pertaining to part (1) and (3) (as mentioned in above point 1 (a)) shall be escalated by 5% per annum beyond two years of initial contract period and (ii) Menu Rate shall be escalated by 5% per annum.	Rate escalation will on yearly basis. Does it include vehicle reimbursement as well.	Following clause stands inserted "Vehicle reimbursement amount shall remain fixed for two years of the Contract period. It shall be escalated by 5% per annum in case of extension"
6	M/S Hospitality Essentials	Annexure – 12	D) Normal lunch - Unlimited	Salad, Papad , Pickle , Buttermilk/curd/raita etc to be extend in limited quantity for practical feasibility	Following stands added in Normal Lunch-Unlimited "Quantities for the below mentioned items have been capped as below. Salad – 25 gm Papad -1 Piece Pickle – 5 gm Buttermilk – 100 ml Curd - 50 gm"
7	M/S Hospitality Essentials	Annexure – 14	Standardization of Quality Brands	Since sites are located at remote area. Brand mentioned for major items are not available easily. The same can be approved by Owner's authorized representative. Specifically for Atta, Besan and Rice.	In case the specified brands for major consumable items are not available at the project site due to remote location constraints, in such case equivalent brands of similar quality may be used subject to prior approval of the GMDC's authorized representative/EIC
8	M/S Hospitality Essentials			Boarding and lodging of vendor base team to be extended at subsidized rates.	Free Staff Accommodation facilities specifically mentioned in the RFP shall be provided by GMDC for the onsite deployed staff. Any additional accommodation shall be arrange by the Agency at its own costs if such requirement for additional

					<p>accommodation other than the RFP specified accommodation is required. Recurring costs such as water and electricity shall be charged as per the prevailing policy of GMDC if any.</p> <p>Any additional accommodation for visiting representatives of the Agency shall be provided as per the current GMDC Policy/charges if such accommodation is available.</p>
9	M/S Afoozo	Section II, Clause 1.4	The agency shall have to deploy minimum guaranteed category wise manpower for respective location to render the services as per attached Annexure-11.	Is the hiring of existing staff mandatory?	No.
10	M/S Afoozo	Section II, Clause 1.4; Section IV, Clause 1(c)	Salary of staff, accommodation, PF, WC Policy, uniform, safety items, transportation etc. are in the scope of agency.	What are the requirements or provisions for staff accommodation?	Refer to Section II, Clause 1.4 and Section IV, Clause 1(c) and answer to Pre Bid Query No 8 and Pre Bid query no 3
11	M/S Afoozo	Section II, Clause 1.1 – Housekeeping Materials, Equipment, Tools & Consumables and Section IV 3(d)	<p>The housekeeping materials, equipment's, tools and tackles & consumables required for the scope of work shall be provided by the agency and the same shall be reimbursable by GMDC. All Housekeeping and laundry services the consumable items to be purchased by agency duly approved of respective location EIC and should be Verified at Security Gate and respective location EIC. The Monthly reimbursed amount for consumables for the housekeeping and Laundry Services should not exceed:</p> <p>German Guest house, Guest house and Bachelor Hostel Panandhro – 30,000/- Gadhsisa- 23,000/-</p>	Will housekeeping tools, tackles, and chemicals be the responsibility of the vendor or GMDC?	GMDC shall provide all equipment's such as vacuum cleaners, floor scrubber, Iron, polishing machines, plastic crates etc. required for housekeeping & laundry services. The consumables for the same consumables required for the scope of work shall be provided by the agency and the same shall be reimbursable by GMDC with the maximum cap specified in clause 1.1 of section II.

12	M/S Afoozo	Section II, Clause 1.1 – Regarding Equipment	<p>GMDC shall provide all equipment's such as vacuum cleaners, washing machine, Iron, polishing machines, plastic crates etc. required for housekeeping & laundry services.</p> <p>Routine/regular maintenance of equipment shall be in the agency's scope.</p> <p>Major maintenance of equipment shall be in the GMDC's scope.</p>	If cleaning machinery is required, which party is responsible for providing it?	
13	M/S Afoozo	Section II, Clause 1.4 – Manpower	<p>The employees of the Agency shall be physically fit and subject to pre-medical test and subsequently post medical test once in a year / in every 6 months.</p> <p>Contractor shall ensure that all their staff undergoes periodic medical examination (Once in a year & 06 months for Food Handlers) and shall have to submit the reports in prescribed format to the Owner's EIC.</p>	What are the specific requirements and durations for staff PCC and medical clearances?	The Employee of the Agency shall be physically fit and subject to pre-medical tests and PCC at its own costs prior to deployment and subsequently post medical test once in a year / in every 6 months.
14	M/S Afoozo	Section II, Clause 1.4; Annexure 11	The agency shall have to deploy minimum guaranteed category wise manpower for respective location to render the services as per attached Annexure-11.	Could you provide a staffing bifurcation by site?	Please Refer to Annexure-11
15	M/S Afoozo	Section II, Clause 2 – Service Levels and Damages Section IV, Clause 2(d)	The Authority shall, subject to reconciliation/deduction [as applicable in terms hereof], and subject to any Tax to be deducted at Source as per law, pay to the Agency , a consideration amount based on the accepted Service Charges within 10 (Ten) working days from the date of producing documents as provided in sub clause (b) above to the satisfaction of the Authority, provided however that such payment shall be subject to deduction of penalties/damages, if applicable ,	Will billing be SLA-based? If so, what is the procedure?	Please refer to clause no 2 of Section IV for the detailed invoicing and payment procedures.

			in terms of Service Levels specified in RFP section II.		
16	M/S Afoozo	Section II, Clause 1.1 – Equipment; Section II, Clause 1.3 – Equipment, Appliances and Furniture	Routine/regular maintenance of equipment shall be in the agency's scope. Major maintenance of equipment shall be in the GMDC's scope. The agency shall be responsible for routine maintenance and replacement of gas pipeline and gas rubber tubes. Major maintenance of equipment shall be in GMDC's scope.	Who will bear the costs for repairs and routine maintenance checks (excluding kitchen equipment)?	The routine maintenance of equipments is in the Agency's scope. The Cost of repair is in the GMDC's scope provided such repairs/replacements are required for the reasons not attributable to the Agency/ non Negligence of the Agency..
17	M/S Afoozo	Section II, Clause 1.4 – Daily Catering Service Volume	Tentative catering service volume German Guest House, Panandhro – Breakfast – 75; Lunch and Dinner – 175; Snacks – 75; Tea/coffee – 100 Guest house, Gadhsisa - Breakfast – 10; Lunch and Dinner – 25; Snacks – 10; Tea/coffee – 20 Bachelor Hostel, Gadhsisa - Breakfast – 30; Lunch and Dinner – 75; Snacks – 50; Tea/coffee – 100	Is there a minimum meal guarantee for all sites?	The payment towards meals/eatables will be made as per actual only. Daily catering service volume is specified based on average demand of past period. There shall be no minimum guaranteed Volume.
18	M/S Afoozo	Section IV, Clause 3 (e)		Are there any special requirements for VIP guest rooms (e.g., mini-bars, bathroom amenities, fruit baskets)?	It may be required in case to case basis which shall be reimbursed on actual upon approval of EIC.
19	M/S Afoozo	Section IV, Clause 3 (e)	GMDC shall reimburse the cost of consumables required for guests like bath soap & shampoo (of superior quality for VIP guest), toothbrush, shaving kit, oil, mosquito repellents, etc. (as approved by Owner) on actual cost basis subject to maximum amount specified.	What are the requirements for room and bathroom amenities for standard (non-VIP) guest rooms?	Please refer to Section IV, Clause 3 (e).
20	Shiva Hospitality	Section II – Scope of Work, 1.4 Manpower / Transportation Clause	Agency must keep a hired vehicle (Four Wheelers) for purchasing of raw materials and supplying the same at designated places. An amount of Rs 50000/- shall be payable to the Vendor per month towards hiring of Vehicle which will be claimed through His RA bill.	Vehicle Hiring: mentions a monthly payment of Rs. 50,000 for vehicle hiring via RA bills. Can you clarify the purpose?	Agency shall keep a vehicle at site for logistic purpose for purchasing of raw materials and supplying the same at designated places.

21	Shiva Hospitality	Section II, Clause 1.4 – Daily Catering Service Volume	Tentative catering service volume German Guest House, Panandhro – Breakfast – 75; Lunch and Dinner – 175; Snacks – 75; Tea/coffee – 100 Guest house, Gadhsisa - Breakfast – 10; Lunch and Dinner – 25; Snacks – 10; Tea/coffee – 20 Bachelor Hostel, Gadhsisa - Breakfast – 30; Lunch and Dinner – 75; Snacks – 50; Tea/coffee – 100	Food Services: Is there a minimum guarantee for the provision of lunch, dinner, snacks, and tea at all locations?	The payment towards meals/eatables will be made as per actual only. Daily catering service volume is specified based on average demand of past period. There shall be no minimum guaranteed Volume.
22	Shiva Hospitality	Section II – 1.1, Housekeeping scope	Also, agency shall be responsible for disposal of garbage in environment friendly manner by segregating the garbage waste with bio-degradable & non-biodegradable.	Waste Management: Who is responsible for the disposal of food wastage?	Agency will be responsible for the segregation and collection of waste at the designated location within the Project premises.
23	Shiva Hospitality	Section IV – Service Fees and Payment Terms, Clause 1(e)	Rates for minimum wages shall be increased or decreased corresponding to proportionate change in Minimum Wages	Wage Revision: Will there be provisions for minimum wage revisions?	Yes, Please refer to clause 1(E) of Section IV of RFP
24	Shiva Hospitality	Section II – Scope of Work, 1.4 Manpower	Salary of staff, accommodation, PF, WC Policy, uniform, safety items, transportation etc. are in the scope of agency.	Accommodations: Will staff accommodations be provided?	Please refer to the answer to Pre Bid Query No 3 and 8.
25	Shiva Hospitality	Section II – Scope of Work, 1.4 Manpower	The agency shall have to deploy minimum guaranteed category wise manpower for respective location to render the services as per attached Annexure- 11.	Manpower: The Statement of Work (SOW) mentions daily manpower requirements. How will the cost for reliever manpower be handled?	Please note that no of all manpower including relievers are included in Table A and Table B of the Price Bif format provided in Annexure 7. If any additional Reliever to be required then it should be included in the Service Charges so as to provide uninterrupted services.

Annexure -1 Bidding Schedule (Amended)

Event Description	Provisions as per RFP	Corrigendum / Addendum
Online Submission of Price Bid	<p>The Price Bid is to be submitted online only at designated place on https://gmdctender.nprocure.com 04/06/2026 up-to 18:00 hrs and (i) any submission of offline price bid (i.e., physical submission) or (ii) submission of price bid along with technical bid will lead to disqualification.</p> <p>A copy of instruments or information pertaining to it may be required to be submitted online at the time of submission of Price bid.</p> <p>Technical Bid is not to be submitted online, but should be submitted in physical offline at the designated address by the deadline mentioned.</p>	<p>The Price Bid is to be submitted online only at designated place on https://gmdctender.nprocure.com 12/06/2026 up-to 18:00 hrs and (i) any submission of offline price bid (i.e., physical submission) or (ii) submission of price bid along with technical bid will lead to disqualification.</p> <p>A copy of instruments or information pertaining to it may be required to be submitted online at the time of submission of Price bid.</p> <p>Technical Bid is not to be submitted online, but should be submitted in physical offline at the designated address by the deadline mentioned.</p>
Last Date and Time of Submission of Technical Bid, RFP Fees & EMD in Hard Copy	<p>The Technical Bid is to be submitted offline or before 05/06/2026 up to 15:00 Hrs. at GMDC office situated at Khanij Bhavan, 132-ft. Ring Road, Gujarat University Ground, Vastrapur, Ahmedabad- 380052, by Speed Post/RPAD/Hand delivery/Courier in sealed cover duly super scribed as mentioned in the RFP.</p>	<p>The Technical Bid is to be submitted offline or before 15/06/2026 up to 15:00 Hrs. at GMDC office situated at Khanij Bhavan, 132-ft. Ring Road, Gujarat University Ground, Vastrapur, Ahmedabad- 380052, by Speed Post/RPAD/Hand delivery/Courier in sealed cover duly super scribed as mentioned in the RFP.</p>
Opening of Technical Bid	<p>On 05/06/2026 at 16:00 Hrs. at GMDC office situated at Ahmedabad as per the address specified in sr. no 4</p>	<p>On 15/06/2026 at 16:00 Hrs. at GMDC office situated at Ahmedabad as per the address specified in sr. no 4</p>