

Request for Proposal

For

Assessment, Formulation and Implementation of Enterprise Risk Management (ERM) in GMDC (Second Attempt)

RFP No. GMDC/PPD/003/2024-25

Answer to Pre-Bid Queries

Gujarat Mineral Development Corporation

13th September 2024

Sl. No.	Clause No.	Pre-Bid queries/ Clarification required	Response / Addendum / Corrigendum if any
1	General	We would request for an extension of time for pre-bid queries by at least 10 days.	RFP conditions remain unchanged.
2	SECTION II, 1.2, B., k. – (Page 12)	Please confirm that the entire BCP will be documented centrally covering all the department & functions for the sites covered under the scope?	Yes.
3	SECTION II, 1.2, B., k – (Page 12)	Please confirm if the Business Impact Analysis (BIA) will be carried out according to the prioritization set by the GMDC Teams across departments?”	The Business Impact Analysis (BIA) shall be carried out according to the prioritization set by GMDC teams across departments. The Service Provider shall also provide inputs and suggestions in prioritization.
4	SECTION II, 1.2, B., k., vi. – (Page 13)	Please confirm that the emergency response plan will be developed for the top five threats identified for each site type (Head Office, Regional Office, Mining, and Power)?	The Emergency Response plan shall be developed for key risks. the risks are to be classified into high, medium and low risks. The emergency response plan shall be developed for all identified High risks for each site type.
5	SECTION II, 1.2, B., k – (Page 12)	Could you please confirm if the GMDC Organization structure, as detailed on the GMDC website, which enlists 31 departments across business operations, is considered in this for the BCP?”, or in case if there is an update or revision in the organization structure please share or share the revised number of departments to be covered under the scope?	The present organization structure is placed in GMDC’s website. In case of any future revision, an updated Organization structure shall be shared with the Service Provider upon signing of the agreement.
6	SECTION II, 1.2, B., k – (Page 12)	To ensure comprehensive coverage of the entire scope of work, could you please confirm that the Business Continuity Plan will be developed each for the following site types: Head Office (1), Regional Office (1), and Site Offices (2)?	The Service Provider is expected to prepare a business continuity plan for the head office, regional office, site offices, project offices specified in clause 1.2 (B) (k) - 8. (Pg. no. 13).
7	SECTION II, 1.2, B., k – (Page 12)	Please confirm that the Business Continuity Management (BCM) Plans will be developed at the Business Department or Process level, and will not encompass the core engineering & design aspects related to Coal, Mining, Civil, and Mechanical Engineering?”	The Business Continuity Plans (BCP) shall be developed at a Business Department and Process level . Please note it will not encompass core engineering & design aspects related to Coal, Mining, Civil, and Mechanical Engineering.

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8	SECTION II	Please confirm that we will not be developing IT Disaster Recovery (DR) Plans, but will instead review the existing plans to ensure their completeness? Additionally, could you confirm that PwC will not be reviewing the technical scripts and commands necessary for invoking or revoking DR?	Yes, your understanding is correct.
9	SECTION II, 1.2, B., k – (Page 12)	Please confirm that the upcoming & non-functional Projects & Project Site are excluded from the scope of BCP	The Service Provider shall need to prepare the BCP for projects listed in clause 1.2 (B) (k) - 8. (Pg. no. 13).
10	General	Please confirm that the component failure impact analysis (CFIA) / single point of failure will not be covered as part of scope	Agreed, the Service Provider shall be required to point out failure holistically and not component wise.
11	SECTION II, 1.2, C. (Page 13)	Please confirm that the no separate BCP Training & Awareness program will be considered as part of scope, but will be covered with the entire ERM Training & Awareness Program.	The Service Provider shall have to include the training for BCP component in the comprehensive ERM Training and Awareness Program as per the details provided in Cl. 1.2 (C) (Page 13)